

**JOB SUMMARY:**

Reporting to the Manager of Community Programs, the Parks and Recreation Park Pop Up Volunteer will assist with the successful delivery of local Park Pop Ups.

The Park Pop Up Volunteer will help create a safe, welcoming and fun environment for children and families to enjoy games, activities, and crafts. This is a great opportunity to build leadership skills, make new friends and earn community involvement hours while having fun!

**IMMEDIATE SUPERVISOR:**

Manager of Community Programs

**STATUS:**

Volunteer

**HOURS**

3:00 – 7:00 p.m.

**KEY DUTIES & RESPONSIBILITIES:**

- a) Welcome families and children with a smile
- b) Help run exciting games and activities
- c) Ensure everyone is having fun safely and respectfully
- d) Report any issues/concerns to Manager or Community Services or designate as needed

**REQUIREMENTS:**

- a) Volunteers must be 14 years of age or older
- b) Volunteers under the age of 18 must have parental consent

## **QUALIFICATIONS:**

- a) Polite and friendly – personable
- b) Great at working independently and as part of a team
- c) Responsible and ready to follow instructions
- d) Comfortable talking to people and helping younger children
- e) Experience with young children

## **COMPENSATION**

- a) Community Involvement Hours
- b) Hands-on experience in event implementation and community leadership
- c) Helping others and personal satisfaction
- d) A chance to meet new people and contribute to your community

*Updated: April 17, 2025*